STARTUP/SHOTDOWN/MAE, GNOTION	SITE NAME:	Cottonwood Hills RDF
Control Device or Fuel Skid - describe: Utility Flags		
Gas Mover Equipment - describe:		
To die Eniment Asserbe	csh.	
Comments Knockout Pot SENSOR Failure. SENSOR Repla		

Section 2 - All Eve	ents			Event Description	SOP* Followed?
Type of		Date/Time End	Duration (hours)	(use pull-down menu)	Yes No**
Event	1.8.15/ 1346	Dater File En	1.4		V
Shutdown	1.0.73) 1310	1.8.15/1508	0,1		V
Startup					Complete Section 3 Below

<sup>\*\*</sup>If SOP in SSM Plan was not followed, notify site engineer immediately.

LIL	n 3 - Malfunction Events Only	Check one of the following for	each step.
	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicable
ер	Corrective Action Procedures for All Manufactoris		
	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.		
	If conditions are unsafe, notify your supervisor and follow steps under No. 3		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3		
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a Close nearest valve to source of emissions b. Place a temporary cap on piping c. Apply other device (i.e. duct tape) d. Shut down blower e. Turn off main power disconnect switch to blower f. Other (Describe):  Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)		
4.	The special or resource (qualified technician, electrician, consultant or other) are		
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.		
6.	Start malfunction diagnosis.		
7.	Determine if other resources are needed to fix the malfunction (qualified technician, electrician, contractor, on-site resources, manufacturer's representative, or other).  If other resources are not needed, go to No. 9		
8	the selfed recourse		
	Fix the malfunction.		
1(	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.		
Ann	<ol> <li>Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.</li> </ol>		
1	<ol> <li>Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.</li> </ol>		1
1	If the procedures listed above were not followed, contact the site engineer immediately.	1:1	1-01.

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

		RTUP/SHUTDOWN/MALF		SITE NAME:	Cottonwood Hill	s RDF
Control Device	Components and Comments or Fuel Skid - describe:	y FlORE				
Gas Mover Equ	ipment - describe	J				
Monitoring/Reco	ording Equipment - describe :					
Comments:	out of NitrogE	N:				-
1	001 81 101110-9-					
					1 SOP	Enllowed?
				Event Description	SOP*	Followed?
	ents		Duration (hours)	Event Description (use pull-down menu)		Followed?
ion 2 - All Eve	ents Date∕Time Start	Date/Time End				
ion 2 - All Eve	ents		Duration (hours)			

TIT SOP in SSM Plan was not followed, notify site engineer immediately,

Ctic	n 3 - Malfunction Events Only	Check one of the following for each step:  Procedure nompleted Procedure Not Applical		
	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Approach	
tep	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3			
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3			
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions b. Place a temporary cap on piping c. Apply other device (i.e. duct tape) d. Shut down blower e. Turn off main power disconnect switch to blower f. Other (Describe):			
	f, Other (Describe):			
4.	Detemine if other personnel or resource (qualified technician, electrician, consultant or other) are needed for malfunction diagnosis.  If other personnel or resources are not needed, go to No. 6			
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.			
6.	Start malfunction diagnosis.			
7.	Determine if other resources are needed to fix the malfunction (qualified technician, electrician, contractor, on-site resources, manufacturer's representative, or other).  If other resources are not needed, go to No. 9			
8	- Used recourses			
9	Fix the malfunction.			
	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.			
4	<ol> <li>Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.</li> </ol>			
1	2. Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.		1	
	If the procedures listed above were not followed, contact the site engineer immediately.	1.1	10/	

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

STARTUP/SHUTDOWN/MALFUNCTION REPORT FORM SITE NAME: Cottonwood Hills RDF Section 1 - GCCS Components and Comments Control Device or Fuel Skid - describe Gas Mover Equipment - describe: GAS いい GT03 Monitoring/Recording Equipment - describe: Comments: G703 Damged below grade, Well Decomissioned. Section 2 - All Events SOP\* Followed? Event Description

No\*\* (use pull-down menu) Yes Duration (hours) Date/Time End Date/Time Start Event 1006 2.27.15 Shutdown Startup Complete Section 3 Below Malfunction

Section 3 - Malfunction Events Only

		Check one of the following for	
tep	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicable
-	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3		
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions b. Place a temporary cap on piping c. Apply other device (i.e. duct tape) d. Shut down blower e. Turn off main power disconnect switch to blower f. Other (Describe):		
4.	Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)  Determine if other personnel or resource (qualified technician, electrician, consultant or other) are needed for malfunction diagnosis.  If other personnel or resources are not needed, go to No. 6		
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.		
6.	Start malfunction diagnosis.		
7.	Determine if other resources are needed to fix the malfunction (qualified technician, electrician, contractor, on-site resources, manufacturer's representative, or other).  If other resources are not needed, go to No. 9		
8.	Contact other qualified resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #8.a.		
9.	Fix the malfunction.		
10.	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.		
11.	Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.		
12	Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.		
40	If the procedures listed above were not followed, contact the site engineer immediately.		

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

<sup>\*\*</sup>If SOP in SSM Plan was not followed, notify site engineer immediately.



Comments		SITE NAME:	Cottonwood Hills RDF	-
Section 1 - GCCS Components and Comments  Control Device or Fuel Skid - describe  Children F. J.	390			
Gas Mover Equipment - describe				_
Monitoring/Recording Equipment - describe:  Comments: Cleuned Clossed den	in line.			

Section 2 - All Eve	ents			Event Description	SOP* Followed?
Type of		Date/Time End	Duration (hours)	(use pull-down menu)	Yes No**
Event	3.3.15 / 1/22		1.7		V
Shutdown	3.3.13/ 1/22	3.3.15/1306	0.1		V
Startup					Complete Section 3 Below
Malfunction					

Cuc	on 3 - Malfunction Events Only	Check one of the following for	each step:
		Procedure completed	Procedure Not Applicable
tep	Corrective Action Procedures for All Malfunctions		
	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3		
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions  b. Place a temporary cap on piping  c. Apply other device (i.e. duct tape)  d. Shut down blower  e. Turn off main power disconnect switch to blower  f. Other (Describe):  Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)		
4.	are second or resource (qualified technician, electrician, consultant or other) are		
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.		
6.	Start malfunction diagnosis.		
7.	and provided to fix the malfunction (qualified technician, electrician,		
8	Contact other qualified resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #8 a.		
9			
	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.		
	<ol> <li>Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.</li> </ol>		
1	<ol><li>Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.</li></ol>		1
	If the procedures listed above were not followed, contact the site engineer immediately.	11	10/

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

THE SOP in SSM Plan was not followed, notify site engineer immediately.

SITE NAME: Cottonwood Hills RDF Section 1 - GCCS Components and Comments Control Device or Fuel Skid - describe: GAS WELL MW03 Gas Mover Equipment - describe : Monitoring/Recording Equipment - describe Comments: WELL DECOMISSIONED, NOT PRODUCING CHY. Section 2 - All Events

Type of				Event Description	SOP	* Followed?
Event	Date/Time Start	Date/Time End	Duration (hours)	(use pull-down menu)	Yes	No**
Shutdown	4.13.15/1045				V	
Startup						
Malfunction					Complete	Section 3 Below

Section 3 - Malfunction Events Only

		Check one of the following for	each step:
tep	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicab
	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping,		
	smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3		
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions  b. Place a temporary cap on piping  c. Apply other device (i.e. duct tape)  d. Shut down blower  e. Turn off main power disconnect switch to blower  f. Other (Describe):  Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)		
4.	Detemine if other personnel or resource (qualified technician, electrician, consultant or other) are needed for malfunction diagnosis.  If other personnel or resources are not needed, go to No. 6		
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.		
6.	Start malfunction diagnosis.		
7.	Determine if other resources are needed to fix the malfunction (qualified technician, electrician, contractor, on-site resources, manufacturer's representative, or other).  If other resources are not needed, go to No. 9		
8.	Contact other qualified resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #8.a.		
9.	Fix the malfunction.		
10.	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.		
11.	Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.		
12.	Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.		
12	If the procedures listed above were not followed, contact the site engineer immediately.		

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

<sup>\*\*</sup>If SOP in SSM Plan was not followed, notify site engineer immediately.

STARTOPISHOTOCHIMAL	SITE NAME:	Cottonwood Hills RDF
Section 1 - GCCS Components and Comments  Control Device or Fuel Skid - describe: Uhility F/BRE		
Gas Mover Equipment - describe:		
Manifesion (Paccording Equipment - describe :		
Comments: Concrete Pod poured. Hencler mor	50.	

ection 2 - All Eve	ents			Event Description	SOP* Followed?	
Type of		Date/Time End	Duration (hours)	(use pull-down menu)	Yes No**	
vent	6.2.15 0854		9.9		V	
Shutdown	6.5.13   502	6.2.15/1846	0.1		V	
X Startup					Complete Section 3 Below	

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

Cur	n 3 - Malfunction Events Only	Check one of the following for each step:		
	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicable	
ep	Corrective Action Procedures for All Matruscons			
No. of Concession, Name of Street, or other Persons, or other Pers	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3			
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3			
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions  b. Place a temporary cap on piping  c. Apply other device (i.e. duct tape)  d. Shut down blower  e. Turn off main power disconnect switch to blower  f. Other (Describe):  Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)			
4.	Detemine if other personnel or resource (qualified technician, electrician, consultant or other) are needed for malfunction diagnosis.  If other personnel or resources are not needed, go to No. 6			
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.			
_	Start malfunction diagnosis.			
7.	to the constraint are peeded to fix the malfunction (qualified technician, electrician,			
8.	Contact other qualified resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #8.a.			
9				
10	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.			
1	system was out of service in boxes in Section 1 of this form.			
	Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.		1	
1	If the procedures listed above were not followed, contact the site engineer immediately.	111	1-0/	

<sup>&</sup>quot;If SOP in SSM Plan was not followed, notify site engineer immediately.

SITE NAME:	Cottonwood Hills RDF
	SITE NAME:

Section 2 - All Eve	ents			Event Description	SOP* Followed?
Type of		Date/Time End	Duration (hours)	(use pull-down menu)	Yes No**
Event	6 9 . 15 1736	Daterimie Lina	5.1		V
Shutdown	617.13/ 1130	6.9.15/2242	0.1		V
Startup					Complete Section 3 Below
Malfunction					

<sup>\*\*</sup>If SOP in SSM Plan was not followed, notify site engineer immediately.

CLIC	n 3 - Malfunction Events Only	Check one of the following for e	Tach step.
	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicable
ep	Corrective Action Procedures for All Manufactions		
	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping, smoking, vibration, or other problem), which may harm people, the environment or the landfill gas control equipment.  If conditions are unsafe, notify your supervisor and follow steps under No. 3		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure or detect uncombusted gas flow?).  If landfill gas is being released, follow steps under No. 3		
3.	If unsafe operating condition exists, or landfill gas is being released to the atmosphere, stop (if possible) landfill gas flow by one or more of the following:  a. Close nearest valve to source of emissions b. Place a temporary cap on piping c. Apply other device (i.e. duct tape) d. Shut down blower e. Turn off main power disconnect switch to blower f. Other (Describe):  Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)		
4.	Determine if other personnel or resource (qualified technician, electrician, consultant or other) are needed for malfunction diagnosis.  If other personnel or resources are not needed, go to No. 6		
5.	Contact qualified personnel or resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #5.a.		
6.	Start malfunction diagnosis.		
7.	the properties are peeded to fix the malfunction (qualified technician, electrician,		
8	Contact other qualified resource:  a. Record contact name, date and time:  b. Contact site representative with information recorded in #8.a.		
9			
	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record start-up times and dates on this form.		
1	<ol> <li>Record date that malfunction occurred, date that malfunction was repaired, and total time that system was out of service in boxes in Section 1 of this form.</li> </ol>		
1	Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file		1
1	If the procedures listed above were not followed, contact the site engineer immediately.	1.1	10/

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

on 1 - GCC	S Components and Comment	I. Eleas		SITE NAM			
Control Device	ce or Fuel Skid - describe: Utili	ty + lake					
Gas Mover E	quipment - describé : ecording Equipment - describe :						
Comments	The second secon	& Blower					
	TUSTAIL OF A12						
tion 2 - All E	vents			Event Des	scription	SOI	P* Followed?
e							
	Date/Time Start	Date/Time End	Duration (hours)	(use pull-do	wn menu)	Yes	No**
nt	6.10.15/0958		12.9			V	
Shutdown	6110110	6.10.15/2250	0.1			V	
Startup		6.10.12				Complet	e Section 3 Below
Malfunction						Company	
SOP in SSM Pl	ng Procedure (SOP) for Flare/Fuel Skid an was not followed, notify site engine	Startups (Manual & Automatic) and eer immediately.	Shutdowns are provided	in SSM Plan			
ction 3 - Ma	function Events Only				The same of the sa	the following for e	Procedure Not Applicat
ер	Corrective Ac	tion Procedures for All Malfunc	tions		Procedu	re completed	Procedure not may be
Determing smoking control e	ne if the malfunction is causing a vibration, or other problem), wo quipment.	pervisor and follow steps und	der No. 3				
2. Determin	ne if landfill gas being released	to the atmosphere (can you sn	nell landfill gas, or m	reasure			
or detec	t uncombusted gas flow?).						
	gas is being released, follow starting condition exists, or leading to the condition exists, or leading to the condition exists.						
a. CI b. PI c. Ar d. SI e. Ti	opossible) landfill gas flow by one ose nearest valve to source of eace a temporary cap on piping oply other device (i.e. duct tape) nut down blower urn off main power disconnect sher (Describe):	witch to blower	n time in Section 1	(above)			
4. Detemi	ne if other personnel or resource for malfunction diagnosis. personnel or resources are not	e (qualified technician, electric	ian, consultant or ot	her) are			
5. Contac	t qualified personnel or resource decord contact name, date and to contact site representative with	e: ime:				-	
7. Determ	nalfunction diagnosis.  nine if other resources are need otor, on-site resources, manufar resources are not needed, go	durer's representative, or other	fied technician, elec	trician,			
8. Conta	ct other qualified resource: Record contact name, date and Contact site representative with	time:					
	e malfunction.				-		
start-	the malfunction is fixed, re-stant up times and dates on this form.						
syste	rd date that malfunction occurre m was out of service in boxes in	Section 1 of this form.					
	this form convit and place it in	the Start-up, Shutdown, Malfu	inction Report Form	file.	-		1
12. Sign	procedures listed above were r						1-5/

ection 1 - GCCS Components and Comments	SITE NAME:	Cottonwood Hills RDF		
Control Device or Fuel Skid - describe: Utility F	ae			
Gas Mover Equipment - describe :				
Monitoring/Recording Equipment - describe :				
Comments: PLC Proggermmy for	VEW VFD GRIVE.			
ection 2 - All Events	Event Description	n SOP* Followed?		

Section 2 - All Eve	ents			Event Description	SOP* Followed?	
Type of	Date/Time Start	Date/Time End	Duration (hours)	(use pull-down menu)	Yes	No**
X Shutdown	6.11.15/1330		2.7		V	
V		6.11.15/1614	0.1		V	
Startup Malfunction					Complete	Section 3 Below

<sup>\*</sup> Standard Operating Procedure (SOP) for Flare/Fuel Skid Startups (Manual & Automatic) and Shutdowns are provided in SSM Plan

-		Check one of the following for	
	Corrective Action Procedures for All Malfunctions	Procedure completed	Procedure Not Applicab
tep	Corrective Action Flocedures for All Walland		
	the state of the s		
1.	Determine if the malfunction is causing an unsafe operating condition (air entering landfill or piping,		
.	smoking, vibration, or other problem), which may harm people, the environment or the landfill gas		
	control equipment.		
	If conditions are unsafe, notify your supervisor and follow steps under No. 3		
	to the etimpenhere (can you smell landfill gas or measure		
2.	Determine if landfill gas being released to the atmosphere (can you smell landfill gas, or measure		
	or detect uncombusted gas flow?).		
	If landfill gas is being released, follow steps under No. 3		
	a randing good opening to the state of the s		
2	If unsafe operating condition exists, or landfill gas is being released to the atmosphere,		
3.	If unsale operating contains the sale of the following:		
	stop (if possible) landfill gas flow by one or more of the following:		
	a. Close nearest valve to source of emissions		
	b. Place a temporary cap on piping		
	c. Apply other device (i.e. duct tape)		
	d. Shut down blower		
	e. Turn off main power disconnect switch to blower		
	5 Other (Deceribe):		
	Note: If flare is shut down, follow shutdown SOP and record shutdown time in Section 1 (above)		
4	Detemine if other personnel or resource (qualified technician, electrician, consultant or other) are		
4.			
	needed for malfunction diagnosis.		
	If other personnel or resources are not needed, go to No. 6		
5.	Contact qualified personnel or resource:		
	a Record contact name, date and time:		
	b. Contact site representative with information recorded in #5.a.		
	b. Oblitade dita representation		
6.	Start malfunction diagnosis.		-
7.	Determine if other resources are needed to fix the malfunction (qualified technician, electrician,		
1.	contractor, on-site resources, manufacturer's representative, or other).		
	contractor, on-site resources, manuacture of a representative, or other		
	If other resources are not needed, go to No. 9		
8	Contact other qualified resource:		
	a. Record contact name, date and time:		
	b. Contact site representative with information recorded in #8.a.		
9.	Fix the malfunction.		
	ORD William by Administration and record		
10.	Once the malfunction is fixed, re-start the system per SOP if it had been shut down, and record		
	start-up times and dates on this form.		-
	Record date that malfunction occurred, date that malfunction was repaired, and total time that		
11.	Record date that manufaction occurred, date that the farm		
	system was out of service in boxes in Section 1 of this form.		
270	Shutdown Malfunction Report Form file.		
12.	Sign this form, copy it, and place it in the Start-up, Shutdown, Malfunction Report Form file.		1
		1	1 //

<sup>\*\*</sup>If SOP in SSM Plan was not followed, notify site engineer immediately.